

1. Quality Policy of the Department of Electrical & Computer Engineering (Approved by decision No. 66/14-02-2022 of the General Assembly of the Department)

The Department adopts and adheres to the quality policy of the Institution as a whole and in all individual actions.

Specifically, it is committed to the following:

Organisation of the quality assurance system:

- Monitoring and compliance with the national and European higher education framework.
- Its participation in the Institution's unified information system (Internal Quality Assurance System) for the supply, supervision and improvement of its operation.
- The continuous improvement of its services, through the adjustment of its actions, in accordance with the results of internal and external evaluations, the development of science, social needs and always in accordance with the applicable national framework and the standards of the supervising authority.
- The adoption and observance of open procedures to promote the achievement of its objectives.

Participation in quality assurance:

- The continuous renewal of its curriculum, in line with developments at European and international level and focusing on student-centered learning.
- Conducting course and teacher evaluation on a semi-annual basis, assigning teaching work according to the scientific specialization and experience of its teaching staff, informing all interested members through the website.
- The production of research work in cutting-edge scientific areas, relevant to the field of study, in compliance with the code of ethics and ethics of the Institution and science in general.
- The monitoring and evaluation of the achievement of the objectives in the educational, research and administrative services provided and the promotion of the results with promotional actions, open to all interested parties.
- The implementation of the ESG (Environmental Social Governance) framework in management, including in particular the principle of transparency, promote and encourage, both at unit level and at individual level, active participation in external evaluation and accreditation processes

Promoting academic integrity and freedom

- The observance of the code of ethics and deontology of the Foundation and of science in general.
- The promotion of cooperation with the competent bodies and authorities.

Promote a culture of tolerance, inclusion and equal opportunities and treatment for students and staff

- The promotion of dialogue, tolerance of diversity, the democratic way of functioning and gender equality, as well as the support of vulnerable social groups, through the actions of the Foundation.

Involvement of external bodies and organizations in quality assurance

- Monitoring the needs of society, through its constantly growing network with professional bodies and with the development of collaborations in development/research projects as well as the corresponding adaptation of its curriculum either at undergraduate or postgraduate level, aiming to connect the education provided with the current needs of the labor market.

2. Implementation of Quality Policy in Postgraduate Programs – Quality Assurance

The Department organizes and implements high-quality Postgraduate Programs in the most important fields and fields of its science, oriented to modern trends and requirements, thus strengthening its academic physiognomy. In addition, the Department is committed to the effort to develop a creative research and work environment for all its staff, teaching, research and administrative as well as to the effort of a creative academic environment for its students.

The Department of Electrical and Computer Engineering and its Postgraduate Study Programs, in particular, are committed to the implementation of the quality policy, which enhances the academic physiognomy and orientation of postgraduate study programs, promotes their purpose and scope, implements their strategic goals (as set annually) and determines the means, actions and ways to achieve them, ensures the participation of stakeholders and implements the appropriate internal and external quality procedures with the ultimate goal of their continuous improvement. In addition to the above, the Department is committed to cultivating a climate of communication and cooperation between all members (staff, students and stakeholders) of the Department.

The Department of Electrical and Computer Engineering and its Postgraduate Programs apply the statutory quality assurance procedures of the Quality Manual of the Internal Quality Assurance System (IQAS) of the University of the Peloponnese, with the required specialization at the level of the Postgraduate Program. The implementation of the procedures of the IQAS is carried out in collaboration with the Quality Assurance Unit (MODIP) of the University. Quality assurance procedures are a valuable tool for the Department and the individual Postgraduate Programs, in order to implement their

teaching and research activities, to ensure the achievement of the goals they have set and to upgrade the academic work in general.

The Department of Electrical and Computer Engineering and the Postgraduate Programs (MSc) "Technologies and Services of Intelligent Information and Communication Systems", "Modern Applications of Electricity Systems" as well as any other program that will be organized in the future, for the implementation of the policy, are committed to implement the quality procedures that will prove:

- the appropriateness of the structure and organization of the Postgraduate Studies Program
- that the desired learning outcomes and qualifications are in accordance with the European and National Qualifications Framework for Higher Education
- the promotion of the quality and effectiveness of the teaching/research (The MSc decides whether the research work is useful to be preserved in the text and deletes/preserves respectively) project of the Postgraduate Studies Program
- the suitability of the qualifications of the teaching staff for the Postgraduate Studies Program
- the drafting, implementation and review of specific annual quality objectives for the improvement of the Postgraduate Program of Studies
- the level of demand for the qualifications acquired by graduates in the labour market
- the quality of support services
- the efficient use of the resources of the Postgraduate Study Program, which may come from tuition fees
- the conduct of the annual internal evaluation and review of the quality assurance system for the aforementioned Master's Programs, with the cooperation of the OMEA and the Quality Assurance Unit (MODIP). of the University of Peloponnese.

The procedures applied for the monitoring and continuous improvement of the quality of the Postgraduate Programs are analyzed as follows:

- Implementation of a policy to ensure the quality of the Master's Programme, periodically reviewing and revising it (when required).
- Design of the Postgraduate Studies Program, in accordance with the current Legislation and the Regulations of the Univ. Peloponnese, taking into account - as far as possible - the views of students, graduates of the Department and the Postgraduate Program, and collaborating institutions.
- Harmonization with the current legislative framework and regulatory provisions.
- Implementation of Regulations of the Postgraduate Program and other Regulations and Regulatory Decisions of the Univ. Peloponnese.
- Submission of the Individual Census Form and the Course Description Form to the information system of the Quality Assurance Unit (MODIP) by the teachers.
- Conducting evaluation of courses and teachers by students.

- Various ways of evaluating students.
- Effort to monitor the development and professional rehabilitation of graduates of the Postgraduate Program.
- Teaching staff (selection, regulations, performance, support).
- Allocation and management of the resources of the Postgraduate Program (infrastructure, equipment, etc.).
- Collection and processing/analysis of quality data (complete, correct and up-to-date data) to ensure the quality of the Postgraduate Programs with the aim of improving them.
- Monitoring, analysis and comparison with national and international indicators.
- Publication of information on the Postgraduate Programs.
- Qualitative and systematic updating of the website of the Master's Programs (Greek, English and possibly another language), for the publication of the relevant information of the Programs.
- Strategy and goal setting feedback mechanisms, etc., review, taking actions and corrective actions (when required).
- Conducting an annual internal evaluation (monitoring, control and revision of the Master's Programs), in accordance with all the above, based on the instructions of the HAHE and the Quality Assurance Unit (MODIP).
- Support of external evaluation and certification procedures, in collaboration with the Quality Assurance Unit

3. Update on the Quality Policy

The principles and results of the implementation of the Department's Quality Policy are made available openly accessible to all on the Department's website and are also made public through targeted information days.

4. Involving students and graduates in enhancing quality assurance

The participation of students and graduates in strengthening quality assurance has been institutionalized in the Department's Study Guide and is constantly sought at key points in the development of studies.

Specifically, the evaluation of the learning process by students is carried out every semester, under the responsibility of each instructor, and is monitored by the Head of the Department and the OMEA. The student's participation in the evaluation is optional. The process is secret and there is no way for the evaluation to be individually associated with the student.

The participation of students in the learning process and the results of the evaluation of the learning process by the students are studied by the teachers of the curriculum, who propose improvement actions related to the improvement of the organization and teaching of their courses. The proposed improvement actions are approved by the Assembly of the Department and their implementation is monitored by the president of the Department.

The evaluation of the learning process by the graduates is carried out after the end of the student's obligations, with a procedure defined by the OMEA. The participation of the graduate in the evaluation is optional.

The course of the evaluation of students and graduates as well as the improvement actions of the Department are recorded in the annual quality reports and in the internal and external evaluation reports of the study programs. They are an important axis for the formulation of the educational policy of the Department.